

CALIF

Communities Actively Living Independent & Free

634 S. Spring St., 2nd Floor, Los Angeles, CA 90014

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COMMUNITIES ACTIVELY LIVING INDEPENDENT & FREE POSITION DESCRIPTION

JOB TITLE: Outreach Worker (Stop The Hate)
Non-exempt employee

LOCATION: 634 S. Spring St., 2nd Floor
Los Angeles, CA 90014

HOURS: 40 Hours/Week

**SUPERVISION
RECEIVED:** Executive Director/Program Coordinator

**SUPERVISION
GIVEN** No

Essential Job Functions & Responsibilities

Under the supervision of the Executive Director/Program Coordinator, the Outreach worker will coordinate and implement strategic outreach and community engagement efforts to increase awareness and responsiveness of stakeholders, community leaders and residents to hate incidents and crimes. The outreach worker must be able to build and maintain rapport with community members, community planning groups, and stakeholders. This full-time position requires flexible hours, including evenings, weekends, and some holidays.

Position Overview:

- Direct services for victims and survivors of hate incidents and hate crimes and their families, including mental and complementary health services; wellness and community healing; legal services; navigation, case management, and referrals
- Prevention services, including arts and cultural work, youth development and safety planning
- Intervention services, including outreach, training, restorative justice, coordination with local government and institutional partners, and coordinated regional rapid response

Responsibilities:

- Assist the Program Coordinator in developing an outreach and engagement plan that identifies communities at the highest risk for experiencing hate incidents/crimes, strategies to reach these communities, and key stakeholders needing training related to hate incidents/crimes and reporting
- Identify appropriate written materials for education on hate incidents/crimes, reporting, and resources for victims
- Assist in translating identified materials using a professional language service business/provider
- Assist in developing training packages for stakeholders most likely to encounter victims and/or witnesses of hate incidents/crimes
- Facilitate presentations or trainings to build capacity and skills to implement culturally competent, trauma-informed approaches to engage vulnerable victims of hate incidents/crimes effectively
- Conduct outreach activities to promote services through CALIF
- Establish and maintain partnerships (public and private sectors) including but not limited to nonprofit or faith-based providers, community leaders mental health providers and schools

- Represent and advocate on behalf of CALIF and the community at related collaborations, community planning groups, social organizations, conferences, and other events as assigned
- Ability to perform duties during weekends and evenings when required
- Other duties as assigned

Qualifications:

- Bachelor's degree, (preferred) or Greater than five years' experience working in social services
- Demonstrated knowledge of the aging and disability resource center approach and successful development of programs in the nonprofit environment
- High comfort level and competency using databases, online research
- Ability to communicate clearly and at a professional level both verbally and in writing; a commitment to professional growth
- Bilingual in English and Spanish, a plus

Communities Actively Living Independent & Free seeks to be representative of the communities we serve. Minorities and individuals with disabilities are encouraged to apply for this position. CALIF does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

PART OR ALL OF THIS POSITION IS GRANT FUNDED AND MAY BE LIMITED BY THE TERM OR LENGTH OF THE GRANT.

Because of the purpose of CALIF, it is essential that the individual understand, believe and practice the Independent Living Philosophy.

CALIF IS AN EQUAL OPPORTUNITY EMPLOYER

Revised September 5, 2024